

I. Charge: The COC was charged to review and clarify the respective roles of UCC and APC.

II. Procedures: The COC reviewed the constitutional language regarding each committee and met with Dr. Mair and Dr. Wright about their views on the function of the bodies.

1. APC:

- a. Expressed concern that issues that are part of the written purview of the APC were not sent through APC for discussion prior to being presented on the senate floor for a vote.
- b. Also, UCC might be considering issues that are not part of their written description of duties.
- c. The primary issues occur around items that require senate approval:
 - i. New degrees/majors/certificates
 - ii. Change in program length
 - iii. Name changes or closures
 1. Majors
 2. Colleges
 3. Depts.
 - iv. Changes to university policy specifically affecting academic standards

2. UCC:

- d. Expressed concern about the timeline for review of proposals, if items must be reviewed by both UCC and APC.
- e. Indicated that they would be willing to 'give up duties,' if these would be clearly delineated.
- f. Also, a mechanism would be needed to notify UF administration regarding changes.

III. COC Recommendation:

1. Justification:

The work of these two committees contains inherent overlap, stemming from their charges. This in fact can be healthy and efficient, as long as communication is facilitated between the two. Communication could be enhanced by ensuring input from both entities before an item comes to the senate for a vote: the UCC representing the faculty, students, and university administration; the APC representing faculty through the faculty senate.

2. Recommendation:

Notification of UCC and APC should occur when items from 1.c.i-iv are under consideration. This would be the charge of the co-chair of the UCC, elected by the UCC from its members appointed through the faculty senate; i.e., when an item (1.c.i-iv) is sent for consideration to the UCC, the co-chair would inform the APC to start its deliberations. In this way, opinions from both groups would be readied before an item is brought before the senate for a vote.

IV. Implementing the Recommendation: The recommendation could be implemented with the following changes to the Bylaws (Senate Bylaw 20 [A2b3]).

University Curriculum Committee. The President shall appoint 12 members to this committee, and the Senate will elect 12 members from the faculty at large, and three non-voting student members selected by the student government. The Chair is appointed by the President or the President's designee. **There is also a co-chair selected by the Committee from its members elected by the Senate.** This Committee shall consider all requests for changes in undergraduate curricula or catalog listings, and for the addition of new courses of instruction in any of the colleges, divisions and schools of the University, except the Graduate School. When the question under consideration pertains to a course or courses at the "5000" level, available for graduate major credit, the Committee shall act jointly with the Graduate School. The Committee shall endeavor to eliminate duplication of subject matter between courses and unnecessary proliferation of courses. Ordinarily, the Committee's decisions on proposals to add courses to the curriculum or to delete courses from the curriculum shall be final, but the department which would offer the course, or has been offering it, may appeal the Committee's decision to the Senate. Such an appeal would be addressed to the Curriculum Committee, which might either reverse its earlier decision or ask the Steering Committee to schedule Senate consideration of the appeal. The Committee's decision on proposals to add, delete, or make changes in programs of instruction leading to undergraduate degrees shall not be a final decision, but shall be submitted to the Senate for final action. **When the Committee begins to consider items requiring Senate approval, the Committee's co-chair is to inform the Academic Policy Council.**